

**Board of Pilot Commissioners for the Bays
of San Francisco, San Pablo, and Suisun**

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September 4, 2020

NOTICE OF PILOT EVALUATION COMMITTEE MEETING

The Pilot Evaluation Committee (Committee) of the Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun (Board) will meet on Wednesday, September 16, 2020, at 7:30 a.m. at the Board office located at the 660 Davis Street, San Francisco, California. The agenda items are listed below.

This meeting is not amenable to videoconferencing or teleconferencing. Anyone who wishes to attend the meeting in person at the Board office must adhere to the Health Officer of the City and County of San Francisco's public health orders on social distancing and face mask requirements for essential government businesses. Masks will be provided to any attendees, if needed.

The meeting will be public. This meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting should call the Board office at (415) 397-2253, or write to the Board at the above address. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation.

Other Board members may be present at and may participate in the Committee meeting. However, final Board action on any recommendation made by the Committee to the Board will only be taken at a separately noticed public Board meeting.

BOARD OF PILOT COMMISSIONERS

A handwritten signature in blue ink, appearing to read 'Allen Garfinkle'.

Allen Garfinkle
Executive Director

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This notice and agenda may also be found on the Board's website at:

www.bopc.ca.gov

**Board of Pilot Commissioners
for the Bays of San Francisco, San Pablo, and Suisun
Pilot Evaluation Committee Meeting
Wednesday, September 16, 2020, at 7:30 a.m.**

MEETING AGENDA

OPEN MEETING

1. Call to Order and Roll Call. (Chair Captain Teague)
2. Approval of minutes for the Pilot Evaluation Committee meeting held on August 19, 2020. (Chair Captain Teague)
3. Discuss Pilot Trainee Training Program administration and potential improvements. (Chair Captain Teague)
4. Discussion of correspondence received since the last Committee meeting. (Chair Captain Teague)

CLOSED SESSION as authorized by Government Code §§ 11126(c)(1) and (c)(2)

5. Review Pilot Trainee Training Program pilot trainee evaluation cards and monthly progress reports. (Chair Captain Teague)
6. Interview/Counsel pilot trainees. (Chair Captain Teague)
7. Develop recommendation to the Board to place one or more Pilot Trainee Training Program trainees on probation, or dismiss one or more trainees from the program, if warranted.
Possible Committee recommendation to the Board to place one or more Pilot Trainee Training Program trainees on probation, or dismiss one or more trainees from the program. (Chair Captain Teague)
8. Develop recommendation to the Board to issue a Pilot Trainee Training Program certificate of completion to one or more trainees, if warranted. **Possible Committee recommendation to the Board of the issuance of a Pilot Trainee Training Program certificate of completion to one or more trainees.** (Chair Captain Teague)
9. Develop written recommendation to the Board regarding the Committee's determination made at its meeting held on August 19, 2020, to not recommend to the Board to grant trainee Captain David Burchard a Pilot Trainee Training Program certificate of completion.

OPEN MEETING

10. Announcement of recommendations made in closed session, if any. (Chair Captain Teague)
11. Public comment on matters not on the agenda. (Chair Captain Teague)
12. Schedule next Committee meeting, and proposals for items on the next meeting agenda. (Chair Captain Teague)
13. Adjournment.